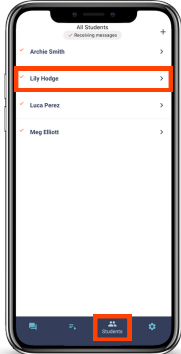


# HOW-TO ADD AN ADDITIONAL CAREGIVER FOR A STUDENT WITH THE **FASTalk** MOBILE APP FOR TEACHERS



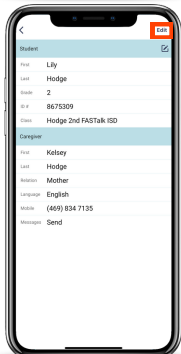
## STEP 1

Open the FASTalk mobile app on your device. Enter your school email and FASTalk password. Tap the Sign In button to access your FASTalk account.



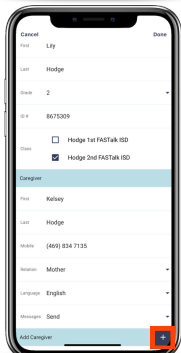
## STEP 2

Tap on the Students icon along the bottom of the app to view your class roster. Then, tap on the name of the student whose information you'd like to update.



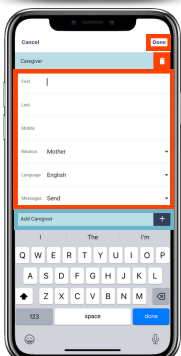
## STEP 3

The student's information will display. To add an additional caregiver, tap the Edit button in the upper right-hand corner.



## STEP 4

Scroll down and find the option to add a caregiver under the primary caregiver's contact details. Then, tap the + to the right of Add Caregiver.



## STEP 5

Scroll down and enter the additional caregiver's contact details.

Then, tap Done to save.

*To add more than one new caregiver, tap the + to the right of Add Caregiver. Enter the details and tap Done to save.*

Have questions or need assistance?

Email us at [support@fastalk.org](mailto:support@fastalk.org) or submit a [Support Request](#).