HOW-TO EDIT STUDENT OR CAREGIVER INFORMATION ON WWW. FASTalk .ORG



STEP 1

Enter your school email and FASTalk password on www.fastalk.org.

Then, click LOG IN to access your FASTalk teacher account.



BROWSE VIDENT · PARENT · PARENT · PARENT · PHONE · SEND

DADENT EIDST NAME

Kelsey

English

example1

Stacy

LANGUAGE

English

RELATIONSHIP* Aunt RECEIVE NOTIFICATIONS ® YES O NO Ound

● YES ○ NO ○ Unsi

1 Stacy Lynn

Stacy Lynn

STUDENTS

1 Student Details

2 Caregiver Details

2 Caregiver Details

CREATE NEW 1 Lily Hodge Kelsey Hodge

BULK UPLOAD 2 Meg Elliott Elliott

STEP 2

On your Dashboard, click STUDENTS to open your roster.

If your district shared roster information with the FASTalk team, your students and their details are pre-loaded with information from your school's student information system.

STEP 3

2

DADENT I AST NAME

PARENT MOBILE NUMBER

CHECK HERE TO ENSURE YOUR MODI TO MOBILE # ARE NOT OVERWRITTEN

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RELATIONSHIP

Lynn

BILE PHO

4698347135

Hodge

Click on the EDIT icon across from the name of the student whose information you wish to update.

STEP 4

You can make changes in the student and caregiver fields under Student Details. You can update:

- student & parent names
- parent mobile number
- caregiver relationship
- language in which the caregiver receives FASTalk texts

To update the information of an additional caregiver, scroll down to Caregiver Details and click on the EDIT icon across from the caregiver's name.

Make updates to the caregiver's details as needed.



STEP 5

Scroll down and click SUBMIT to save your changes to student and caregiver information.