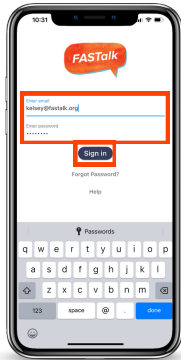
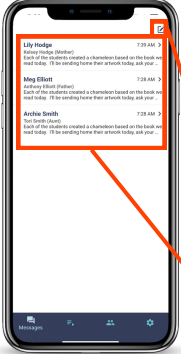


HOW-TO SEND A PHOTO WITH THE **FASTalk** MOBILE APP FOR TEACHERS



STEP 1

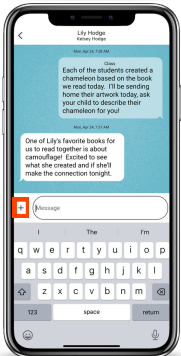
Open the FASTalk mobile app on your device.
Enter your school email and FASTalk password.
Tap the Sign In button to access your FASTalk account.



STEP 2

After logging in, the message threads of families you've already communicated with will display.

1. To send a message to the whole class or to a family you haven't communicated with yet, tap the pencil & pad icon in the upper right-hand corner. Your class list will appear. Select the name of the class or the student whose family you wish to message.
2. To send a message to a family you've already communicated with, simply tap on that family's message thread.



STEP 3

To send a photo to a family, tap the + sign to the left of the Message field.



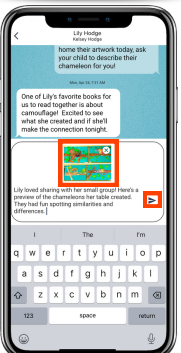
STEP 4

To send a photo, you must grant FASTalk access to your photos by clicking 'Select Photos...' or 'Allow Access to All Photos.'

Then, select the picture you wish to send from your photos.

The mobile app only allows you to send 1 photo at a time.

If you clicked 'Don't Allow' but want to be able to send pictures to families, you can search for FASTalk in your Settings and update your Photos sharing permissions.



STEP 5

A thumbnail version of the image will display above the message field. Type a note in the message field if you wish, then tap the paper airplane to send the photo!

To remove an attached photo, simply tap X in the upper right-hand corner of the thumbnail.

Have questions or need assistance?

Email us at support@fastalk.org or submit a [Support Request](#).