HOW TO UPDATE YOUR STUDENT ROSTER WITH THE FASTalk MOBILE APP FOR TEACHERS



Rosters change, we understand! You can ensure that FASTalk is reaching all of your students' caregivers by tapping the Students icon along the bottom of the mobile app to view your class roster. Take a moment to review your list of students. Follow the directions below to make any necessary changes!

TO EDIT STUDENT OR CAREGIVER INFORMATION



STEP 1

Tap on the name of the student whose information you'd like to update.

<	teit
Student	R
First	Lily
Lost	Hodge
Grade	2
10.#	8675309
Class	Hodge 2nd FASTalk ISD
Caregiver	
First	Kelaey
Lost.	Hodge
Relation	Mother
Language	English
Mode	(469) 834 7135
Messages	Send

Cancel		Don
Sudent		
Ref.	uly	
Last	Hodge	
Dade	2	
D.F	8675309	
	Hodge 1st FASTalk ISD	
Can	Hodge 2nd FASTalk ISD	
Caregive		
First .	Kelsey	
Leef	Hodge	
Mobile	(469) 834 7135	
Febrior	Mother	
Language	English	

STEP 2

The student's information will display. To make changes, tap the Edit button in the upper righthand corner.

STEP 3

Make changes to the student and caregiver fields as needed. Then, tap Done in the upper right-hand corner to save.

TO ADD A STUDENT TO YOUR ROSTER



Tap the + in the upper right-hand corner to add a new student.





STEP 2 Enter the new student's Student ID number. Then, tap Next. **STEP 3** Enter the student and caregiver details. Then, tap Done to save.

TO REMOVE A STUDENT FROM YOUR ROSTER



Tap on the name of the student who you'd like to delete from your roster.



STEP 2 The student's information will display. Tap Delete Student under the caregiver's details.



STEP 3 Tap Delete in the pop-up to confirm the permanent removal of this student.