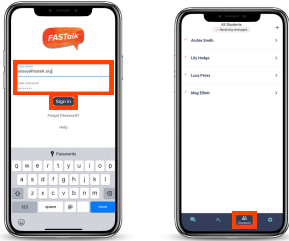
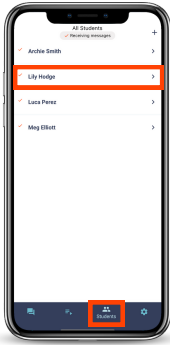


HOW TO UPDATE YOUR STUDENT ROSTER WITH THE **FASTalk** MOBILE APP FOR TEACHERS



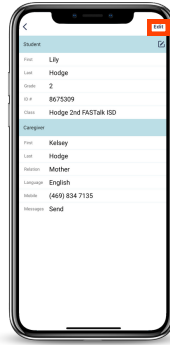
Rosters change, we understand! You can ensure that FASTalk is reaching all of your students' caregivers by tapping the Students icon along the bottom of the mobile app to view your class roster. Take a moment to review your list of students. Follow the directions below to make any necessary changes!

TO EDIT STUDENT OR CAREGIVER INFORMATION



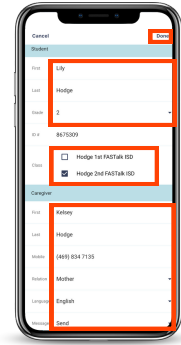
STEP 1

Tap on the name of the student whose information you'd like to update.



STEP 2

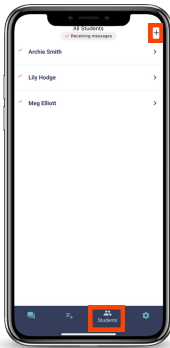
The student's information will display. To make changes, tap the Edit button in the upper right-hand corner.



STEP 3

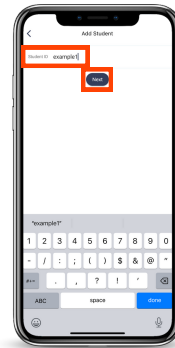
Make changes to the student and caregiver fields as needed. Then, tap Done in the upper right-hand corner to save.

TO ADD A STUDENT TO YOUR ROSTER



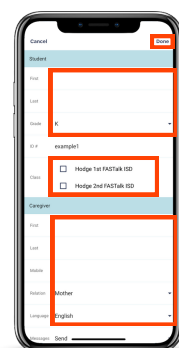
STEP 1

Tap the + in the upper right-hand corner to add a new student.



STEP 2

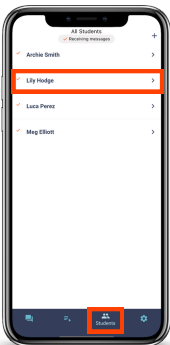
Enter the new student's Student ID number. Then, tap Next.



STEP 3

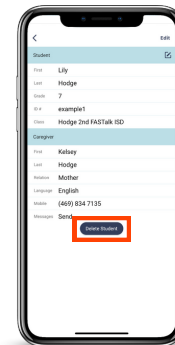
Enter the student and caregiver details. Then, tap Done to save.

TO REMOVE A STUDENT FROM YOUR ROSTER



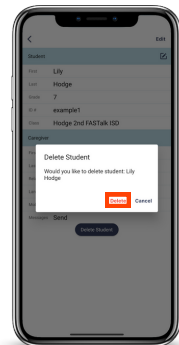
STEP 1

Tap on the name of the student who you'd like to delete from your roster.



STEP 2

The student's information will display. Tap Delete Student under the caregiver's details.



STEP 3

Tap Delete in the pop-up to confirm the permanent removal of this student.